

Air Conditioning - Proactive Resume

Full Name:

Email:

Phone:

Air Conditioning Duties Experience

Complete grounds work as directed by Facilities Coordinator which may include picking up trash, power washing walkways, sweeping curbs and dumpster areas and maintaining landscaping beds and other common areas.

Complete make-ready process of vacant apartments as directed by Facilities Coordinator, including carpentry, painting, basic plumbing, drywall and basic electrical tasks.

Diagnose and repair commercial refrigeration units, walk-in coolers/freezers, reach-ins, ice machines, chillers, and other cooling equipment.

Install, troubleshoot, and repair HVAC systems including split systems, rooftop units, air handlers, and ductless systems in the Miccosukee Reservation Area.

Observe all company procedures and safety rules Maintain accurate time records and send to payroll when required Work as part of our team to ensure customer satisfaction EPA Certified (Type III Certification or Universal Certification).

Perform Fire Safety equipment checks and assist with fire drills.

Service air conditioning as required, preventative and repair maintenance.

Ceramic tile and laminate flooring installation.

Ensure compliance with all safety regulations, environmental standards, and tribal policies.

Maintain accurate records of work performed, parts used, and system conditions.

Maintain orderliness, safety and cleanliness of properties.

Monitor and adjust system controls and settings, including thermostats and electronic control systems.

Write compelling, accurate product descriptions and upload images, specs, and pricing details.

Air Conditioning Skills and Certifications

Refrigeration & AC Repair Technician Certification.

Ability to read and comprehend assembly directions.

Ability to read and interpret technical diagrams, blueprints, and manuals.

Experience in one or more of the following: engine repair, steering and suspension, brakes, heating and air conditioning.

Join pipes using couplings, clamps, screws, bolts, cement, or soldering, brazing and welding equipment.

Experience working with chillers, cooling towers and air-cooled systems over 100 tons is a plus

Experience working with tribal governments or in a culturally sensitive environment.

Knowledge of energy-efficient and green technologies in HVAC/R systems.

Strong knowledge of refrigerants, HVAC controls, and electrical/mechanical systems.

Knowledge of health and safety compliance

HVAC maintenance experience is a plus.

Proficiency in the use of standard power and hand tools.

Basic math skills for measurement and computation (Preferred).

Bilingual (English/Spanish or English/Miccosukee) (Preferred).